

## Material Handler

**Location:** Cleveland, OH

**Shift:** 2<sup>nd</sup>, Monday - Friday, 2:30pm - 11pm

**Company Summary:** Soundwich is a leading provider of acoustical/thermal and air-flow management products for the transportation, consumer, industrial and heavy equipment industries. The company is a full-service supplier that works in close collaboration with its customers to develop solutions that are both cost and mass efficient.

### REQUIREMENTS:

- Able to safely operate industrial fork lifts, hand jacks and other devices used to push, pull, lift, stack, tier and move products, equipment and raw materials
- Experience using an RF Scanning and computer skills
- Able to safely operate other material handling equipment such as shrink wrappers, banding equipment, auto tape dispensers and other related equipment used in material handling / storage
- Specialized training or certification for fork lift operation
- Prior experience in a manufacturing or warehouse environment

### RESPONSIBILITIES:

- Movement of material in support of the manufacturing process from receiving through production and shipping
- Safely load and unload materials onto/from trucks, pallets, skids, storage racks, etc.
- Coordinate the palletization and proper packing of material for storage or large shipping orders
- Maintain material supply levels for production processes, utilizing Kanban, flag systems, pick lists and communication with production staff
- Places material in the appropriate inventory or in process locations
- Ensures that real time inventory transactions are carried out using computer systems and wireless scanners
- Carries out all inventory transactions accurately and in accordance with procedures and work instructions
- Monitors material storage areas for unauthorized material movements
- Assists in cycle counting as needed

\*\*\*Offers of employment will be contingent upon a drug screen and background check