



☐ 216-738-2518  
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E [info@teamwendy.com](mailto:info@teamwendy.com)

## CHIEF FINANCIAL OFFICER

### ABOUT TEAM WENDY

Cleveland-based Team Wendy's mission is to research, design, develop and deliver the most innovative, purpose-built and impact-mitigating products and technologies on the market. It places a strong focus on research, particularly the causes and prevention of TBI. Founded in 1997 in honor of Wendy Moore, who died tragically from a TBI following a ski accident, Wendy's name lives on today in the protective products and gear used by hundreds of thousands worldwide, including the men and women of the United States Military.

In 2016, Team Wendy was named one of Northcoast 99's Best Places to Work in NE Ohio. We are a group of smart, hardworking individuals who like to have fun while doing inspiring work that helps to save lives. On a daily basis we aim to be open-minded, constantly evaluating new information without bias, and always look for ways to improve our products, our industry and our community.

### ABOUT THE POSITION

As a key member of the Management team, the Chief Financial Officer will have a dual reporting relationship to the CEO of Team Wendy and to the CFO of the Dan T. Moore Companies. The position will assume a strategic role in the financial management of the company. The CFO will have primary day-to-day responsibility for planning, implementing, managing and controlling all financial-related activities of the company. This will include, but is not limited to direct responsibility for accounting, finance, forecasting, strategic planning and job costing.

### RESPONSIBILITIES

- Direct and oversee all aspects of the finance and accounting functions of the organization.
- Direct and coordinate the financial affairs of the Company with DTM oversight, and prepare financial analysis of operations, including interim and periodic financial statements and supporting schedules for the guidance of the executive team and the board of directors.
- Provide leadership in the development and continuous evaluation of short and long-term strategic objectives, providing insight with respect to cost and benefits, and tracking costs versus expectations.
- Develop the annual operating plan using assumptions and expectations from all aspects of the organization.
- Take hands-on leadership position to improve and maintain the comprehensive cost accounting system. This includes maintaining standard costs for raw materials and finished goods, understanding costs in WIP, monitoring and researching manufacturing variances, and overseeing physical inventory counts and variances.
- Oversee the general ledger to ensure accounting policies and procedures are consistently followed and that the balance sheet is accurate and complete.
- Oversee and maintain compliance with export laws, rules and regulations.
- Provide recommendations to strategically enhance financial performance and business opportunities.
- Ensure that effective internal controls are in place to ensure compliance with GAAP and applicable federal, state and local regulatory laws and rules for financial and tax reporting.
- Supports the team environment by performing all individual assignments as management may require. Promote a proactive attitude toward continuous improvement.

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## REQUIREMENTS

- B.S. or B.A. degree in Accounting. MBA or CPA preferred.
- 10-plus years of experience in controllership of a manufacturing facility.
- Demonstrable experience with management of an ERP system is required.
- Proven experience in the proactive compilation and analysis of financial information using spreadsheets, databases and other financial reporting software.
- Must be able to work with a high degree of independence.
- Resourcefulness and attention to detail.
- Basic time and project management skills.
- Technical skills must include a working knowledge of Microsoft Office with expertise in Microsoft Excel.

## PERSONAL ATTRIBUTES

- Strong interpersonal skills, ability to communicate and manage well at all levels of the organization and with staff at remote locations essential.
- Strong problem solving and creative skills and the ability to exercise sound judgment and make decisions based on accurate and timely analyses.
- High level of integrity and dependability. Must be results-driven with a strong sense of urgency.
- Skills necessary to motivate and supervise subordinates. Ability to coach, counsel, resolve conflicts, facilitate group projects, train and listen.
- Must be able to handle and safeguard sensitive and proprietary information in a confidential manner.
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