



## Network Administrator - Merlin Services, LLC

**Location:** Cleveland, OH

**Company Summary & Objective:** *Merlin Services*, the IT division of the Dan T. Moore Companies, is looking for a full time knowledgeable and experienced Network Administrator. The candidate should have 4+ years of previous experience in Server / Desktop Support role. This individual will be the first line of support for all IT related issue for the primary customers. Candidate should have the ability and willingness to provide after-hours support.

### Responsibilities:

- Installation and rollout support for server and workstation hardware
- Support of Server and workstation applications
- Resolving all end-user support issues
- Network monitoring and management

### Requirements:

- Knowledge of Windows Server 2012, 2016, Windows 10 & 7
- Exchange 2013/2016 administration experience.
- 4+ years' experience installing and supporting minimum 30+ user network
- Knowledge of SonicWall Firewall and networking and wireless infrastructures
- Strong TCP/IP knowledge (TCP/UDP Ports, DNS, DHCP, FTP etc.)
- Knowledge of VLAN configuration and support.

### Travelling:

- The position requires limited travelling to different locations as and when required

### Personality:

- This position requires a combination of independence and team cooperation.
- We are looking for a person with the following character traits:
  - Independent and a self-starter
  - Very strong problem-solving skills
  - Strong interpersonal / communication skills to be able to interface with all levels of users in a professional and efficient manner
  - A commitment to consistently providing superior employee support

### Education/Certifications:

- Associates degree in related discipline or equivalent experience
- A+, MCP MCSE / MCSA certification preferred

\*Offers of employment will be contingent upon satisfactory results of medical exams, drug tests, and background checks.