



Project Engineer I

Location: Cleveland, OH

Company Summary: Dan T. Moore Company was founded in Cleveland, Ohio under the guiding principle of finding and solving unmet industrial needs. Operating as a family office, DTMCo leverages our extensive internal capabilities to develop and improve the manufacturing processes of our niche market portfolio companies. DTMCo currently manages 18 portfolio companies and oversees numerous other non-controlling private equity investments.

Objective:

We are looking for an accountable **Project Engineer I** to be responsible for aid in all engineering and technical disciplines that our projects involve throughout the Dan T. Moore Company portfolio. You will schedule, plan, forecast, resource and manage all the technical activities aiming at assuring project accuracy and quality from conception to completion.

Responsibilities:

- Prepare, schedule, coordinate and monitor the assigned engineering projects
- Monitor compliance to applicable codes, practices, QA/QC policies, performance standards and specifications
- Interact daily with and work on multiple projects through a diverse portfolio of companies
- Perform overall quality control of the work (budget, schedule, plans, personnel's performance) and report regularly on project status
- Assign responsibilities and mentor project team
- Cooperate and communicate effectively with project manager and other project participants to aid technical support
- Review engineering deliverables and initiate appropriate corrective actions

Requirements:

- Proven working experience as a project engineer
- Excellent knowledge of design and visualizations software such as SolidWorks
- Advanced MS Office, Excel, Outlook, and PowerPoint skills
- Familiarity with rules, regulations, best practices and performance standards of manufacturing
- Ability to work with multiple discipline projects
- Project management and supervision skills
- Decision making ability and leadership skills
- Time management and organization skills
- BS degree in Engineering or relevant field

*Full-Time Opportunity, Competitive pay based upon experience, excellent benefit package, 401K matching, PTO, and Holiday pay.

**Offers of employment will be contingent upon satisfactory results of a pre-employment drug test, and background check.